



LOCAL ENTERPRISE AUTHORITY
PROCUREMENT PLAN FOR 2026/2027 FINANCIAL YEAR

8

Discipline	Project Description	Budget Amount BWP	Estimated Cost BWP	Method of procurement	Preparation of ITT (incl. TORs & market research)	Submission of ITT to POU for Vetting	Date of intended publication of tender (where applicable)	Issuing of invitation to tender	Closing date for tenders	Evaluation of tender by evaluation committee	Verification of Evaluation report by PU	Submission of evaluation report to POU	Pre-Adjudication by POU	Award Decision by AO	Cooling Off and Debriefing	Contract Signing	Commencement of project implementation	Completion of project implementation	End of Activity report
CEO'S OFFICE																			
Services	Consultancy Service Projects Audits, Microfinancing feasibility study	400 000,00	400 000,00	Open domestic bidding	28-Sept-26	06-Oct-26	09-Oct-26	12-Oct-26	20-Oct-26	21-Oct-26	28-Oct-26	30-Oct-26	02-Nov-26	05-Nov-26	06-Nov-26	12-Nov-26	16-Nov-26	15-Jan-27	22-Jan-26
Services	Consultancy services for board	200 000,00	200 000,00	Request for quotation	29-Sept-26	07-Oct-26	10-Oct-26	13-Oct-26	21-Oct-26	22-Oct-26	29-Oct-26	31-Oct-26	03-Nov-26	06-Nov-26	07-Nov-26	13-Nov-26	17-Nov-26	16-Jan-27	23-Jan-26
Service	Provision of Diligent Board License	420 000,00	420 000,00	Direct procurement	05-Oct-26	08-Oct-26	13-Oct-26	14-Oct-26	29-Oct-26	30-Oct-26	06-Nov-26	09-Nov-26	11-Nov-26	12-Nov-26	26-Nov-26	27-Nov-26	01-Dec-26	29-Jan-27	10-Feb-27
DIVISION TOTAL		1 020 000,00	1 020 000,00																
LEGAL OFFICE																			
Services	Establish and implement a Special Purpose Vehicle (SPV) for Strategic Development and Commercialisation of LEA Land Assets	1 020 035,00	1 020 035,00	Direct procurement	05-Oct-26	08-Oct-26	13-Oct-26	14-Oct-26	29-Oct-26	30-Oct-26	06-Nov-26	09-Nov-26	11-Nov-26	12-Nov-26	26-Nov-26	27-Nov-26	01-Dec-26	29-Jan-27	10-Feb-27
Services	Consultancy services- Environmental Management Plan Study	450 000,00	450 000,00	Direct procurement	05-Aug-26	12-Aug-26	17-Aug-26	28-Aug-26	07-Sept-26	08-Sept-26	10-Sept-26	11-Sept-26	14-Sept-26	15-Sept-26	18-Sept-26	22-Sept-26	23-Sept-26	15-Dec-26	17-Dec-26
Services	Consultancy services- Transactional Advisor- Biodiesel project	2 000 000,00	2 000 000,00	Restricted domestic bidding	05-Aug-26	12-Aug-26	17-Aug-26	18-Aug-26	26-Aug-26	27-Aug-26	03-Sept-26	08-Sept-26	14-Sept-26	15-Sept-26	18-Sept-26	22-Sept-26	23-Sept-26	15-Dec-26	17-Dec-26
TOTAL		3 470 035,00																	
MARKET ACCESS DIVISION																			
Services	Exhibition Space Consumer fair	190 000,00	190 000,00	Request for Quotation	06-Aug-26	11-Aug-26	12-Aug-26	13-Aug-26	19-Aug-26	20-Aug-26	27-Aug-26	28-Aug-26	03-Sept-26	03-Sept-26	N/A	16-Sept-26	08-Oct-26	15-Oct-26	23-Oct-26
Services	Tent Hire Consumer fair	235 000,00	235 000,00	Request for Quotation	06-Aug-26	11-Aug-26	12-Aug-26	13-Aug-26	19-Aug-26	20-Aug-26	27-Aug-26	28-Aug-26	03-Sept-26	03-Sept-26	N/A	16-Sept-26	08-Oct-26	15-Oct-26	23-Oct-26
Services	Global Expo Exhibition and participation cost	190 000,00	190 000,00	Request for Quotation	02-Nov-26	06-Nov-26	11-Nov-26	12-Nov-26	19-Nov-26	27-Nov-26	28-Nov-26	01-Dec-26	11-Nov-26	04-Dec-26	N/A	05-Dec-26	07-Dec-26	10-Dec-26	11-Dec-26
Services	Supplier Development Programs	190 000,00	190 000,00	Request for Quotation	30-Oct-26	05-Nov-26	10-Nov-26	11-Nov-26	18-Nov-26	26-Nov-26	27-Nov-26	30-Nov-26	10-Nov-26	03-Dec-26	N/A	14-Dec-26	15-Jan-27	22-Jan-26	27-Jan-26
Services	Digital Market Place Development	115 384,62	115 384,62	Request for Quotation	30-Oct-26	05-Nov-26	10-Nov-26	11-Nov-26	18-Nov-26	26-Nov-26	27-Nov-26	30-Nov-26	10-Nov-26	03-Dec-26	N/A	14-Dec-26	15-Jan-27	22-Jan-26	27-Jan-26
DIVISION TOTAL		920 384,62	920 384,62																
HUMAN CAPITAL DIVISION																			
Service	Provision of consultancy service for Organisational Culture Transformation	300 000,00	300 000,00	Open domestic bidding	05-Aug-26	10-Aug-26	11-Aug-26	28-Aug-26	11-Sept-26	14-Sept-26	21-Sept-26	22-Sept-26	25-Sept-26	28-Sept-26	15-Oct-26	16-Oct-26	30-Nov-26	31-Oct-27	12-Nov-26
Service	Organizational structure review and redesign	1 800 000,00	1 800 000,00	Restricted domestic bidding	05-Aug-26	12-Aug-26	17-Aug-26	26-Aug-26	03-Sept-26	04-Sept-26	05-Sept-26	08-Sept-26	11-Sept-26	14-Sept-26	29-Sept-26	05-Oct-26	07-Oct-26	15-Jan-27	25-Jan-27
Service	Development of Competency Framework	150 000,00	150 000,00	Request for quotation	11-Sept-26	18-Sept-26	21-Sept-26	22-Sept-26	05-Oct-26	06-Oct-26	12-Oct-26	13-Oct-26	16-Oct-26	20-Oct-26	21-Oct-26	22-Oct-26	26-Oct-26	30-Nov-26	04-Dec-26
Service	Training and Development in various disciplines	500 000,00	500 000,00	Request for quotation	11-Sept-26	18-Sept-26	22-Sept-26	23-Sept-26	06-Oct-26	07-Oct-26	13-Oct-26	14-Oct-26	17-Oct-26	21-Oct-26	N/A	23-Oct-26	27-Oct-26	01-Dec-26	05-Dec-26
Service	Recruitment	100 000,00	100 000,00	Request for quotation	11-Sept-26	18-Sept-26	22-Sept-26	23-Sept-26	06-Oct-26	07-Oct-26	13-Oct-26	14-Oct-26	17-Oct-26	21-Oct-26	N/A	23-Oct-26	27-Oct-26	01-Dec-26	05-Dec-26
Service	Consultancy Services – Provision of consultancy services for employee relations, labour relations advisory, workplace dispute resolution, and related human resource matters.	100 000,00	100 000,00	Request for quotation	11-Sept-26	18-Sept-26	22-Sept-26	23-Sept-26	06-Oct-26	07-Oct-26	13-Oct-26	14-Oct-26	17-Oct-26	21-Oct-26	N/A	23-Oct-26	27-Oct-26	01-Dec-26	05-Dec-26
DIVISION TOTAL		2 950 000,00	2 950 000,00																

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INFORMATION & KNOWLEDGE MANAGEMENT																			
Service	Develop and implement ESG framework	200 000,00	200 000,00	Request for quotation	01-Sept-26	04-Sept-26	09-Sept-26	10-Sept-26	18-Sept-26	21-Sept-26	25-Sept-26	28-Sept-26	29-Sept-26	05-Oct-26	06-Oct-26	08-Oct-26	13-Oct-26	30-Oct-26	02-Nov-26
Service	Provision of ESG strategy for LEA	600 000,00	600 000,00	Open domestic bidding	06-Nov-26	11-Nov-26	17-Nov-26	18-Nov-26	02-Dec-26	03-Dec-26	09-Dec-26	14-Dec-26	15-Dec-26	05-Jan-27	20-Jan-27	01-Feb-27	08-Feb-27	31-Mar-27	13-Apr-27
Service	Identification of SMME exploitable Opportunities from Trade Data	180 000,00	180 000,00	Request for Quotation	12-Oct-26	14-Oct-26	19-Oct-26	20-Oct-26	26-Oct-26	27-Oct-26	03-Nov-26	04-Nov-26	09-Nov-26	10-Nov-26	N/A	11-Nov-26	01-Dec-26	15-Dec-26	07-Jan-27
DIVISION TOTAL		980 000,00	980 000,00																
FINANCE AND ADMINISTRATION DIVISION																			
PROCUREMENT AND ADMINISTRATION																			
Service	Provision of security services	5 669 735,00	5 669 735,00	Open domestic bidding	01-Sept-26	02-Sept-26	08-Sept-26	09-Sept-26	24-Sept-26	07-Oct-26	12-Oct-26	13-Oct-26	16-Oct-26	19-Oct-26	03-Nov-26	12-Nov-26	26-Nov-26	15-Jan-27	01-Feb-27
Service	Provision of cleaning services	2 817 134,00	2 817 134,00	Open domestic bidding	01-Sept-26	02-Sept-26	08-Sept-26	09-Sept-26	24-Sept-26	07-Oct-26	12-Oct-26	13-Oct-26	16-Oct-26	19-Oct-26	03-Nov-26	12-Nov-26	26-Nov-26	15-Jan-27	01-Feb-27
Sub total		8 486 869,00	8 486 869,00																
Works	Refurbishment - Maun office	700 000,00	700 000,00	Open bidding	01-Sept-26	02-Sept-26	08-Sept-26	09-Sept-26	24-Sept-26	07-Oct-26	12-Oct-26	13-Oct-26	16-Oct-26	19-Oct-26	03-Nov-26	12-Nov-26	26-Nov-26	15-Jan-27	01-Feb-27
Sub total		700 000,00	700 000,00																
TOTAL		9 186 869,00																	
FINANCE																			
Service	Provision of External Audit services	495 000,00	495 000,00	Restricted domestic bidding	01-Jun-26	04-Jun-26	09-Jun-26	10-Jun-26	18-Jun-26	26-Jun-26	03-Jul-26	10-Jul-26	14-Jul-26	15-Jul-26	04-Aug-26	17-Aug-26	24-Aug-26	27-Oct-26	12-Nov-26
Service	IFRS certified consultants for review of useful lives	179 500,00	179 500,00	Request for quotation	07-Sept-26	11-Sept-26	14-Sept-26	15-Sept-26	23-Sept-26	24-Sept-26	02-Oct-26	05-Oct-26	08-Oct-26	09-Oct-26	N/A	12-Oct-26	14-Oct-26	30-Oct-26	03-Nov-26
Sub total		674 500,00	674 500,00																
DIVISION TOTAL		9 861 369,00																	
CORPORATE AFFAIRS DIVISION																			
Service	Design & layout works	172 000,00	172 000,00	Request for Quotation	01-Oct-26	08-Oct-26	09-Oct-26	14-Oct-26	15-Oct-26	23-Oct-26	26-Oct-26	29-Oct-26	30-Oct-26	05-Nov-26	N/A	06-Nov-26	09-Nov-26	16-Dec-26	17-Dec-26
Service	Publications- Design & Layout	250 000,00	250 000,00	Request for Quotation	01-Oct-26	08-Oct-26	09-Oct-26	14-Oct-26	15-Oct-26	23-Oct-26	26-Oct-26	29-Oct-26	30-Oct-26	05-Nov-26	N/A	06-Nov-26	09-Nov-26	16-Dec-26	17-Dec-26
Service	Digital media campaign	150 000,00	150 000,00	Request for Quotation	01-Oct-26	08-Oct-26	09-Oct-26	14-Oct-26	15-Oct-26	23-Oct-26	26-Oct-26	29-Oct-26	30-Oct-26	05-Nov-26	N/A	06-Nov-26	09-Nov-26	16-Dec-26	17-Dec-26
Services	Consultancy services - provision of market research, brand repositioning, marketing communications strategy, and public relations to the Local Enterprise Authority (LEA)	1 000 000,00	1 000 000,00	Restricted domestic bidding	05-Aug-26	12-Aug-26	17-Aug-26	18-Aug-26	26-Aug-26	27-Aug-26	03-Sept-26	08-Sept-26	11-Sept-26	14-Sept-26	29-Sept-26	05-Oct-26	07-Oct-26	15-Jan-27	25-Jan-27
TOTAL		1 572 000,00	1 572 000,00																
DIGITAL TRANSFORMATION																			
Service	Development & Implementation of Digital SMME Market Place	500 000,00	500 000,00	Open Domestic Bidding	05-Oct-26	08-Oct-26	13-Oct-26	14-Oct-26	29-Oct-26	30-Oct-26	06-Nov-26	09-Nov-26	11-Nov-26	12-Nov-26	26-Nov-26	27-Nov-26	01-Dec-26	29-Jan-27	10-Feb-27
Service	Develop and Implement the LEA Digital Transformation & Automation Program	1 000 000,00	1 000 000,00	Open Domestic Bidding	05-Oct-26	08-Oct-26	13-Oct-26	14-Oct-26	29-Oct-26	30-Oct-26	06-Nov-26	09-Nov-26	11-Nov-26	12-Nov-26	26-Nov-26	27-Nov-26	01-Dec-26	29-Jan-27	10-Feb-27
TOTAL		1 500 000,00	1 500 000,00																

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TECHNOLOGY & INNOVATION																			
Service	Provision of Replic8 Cloud hosting service	510 312,64	510 312,64	Direct procurement	05-Oct-26	09-Oct-26	14-Oct-26	16-Oct-26	26-Oct-26	27-Oct-26	30-Oct-26	02-Nov-26	03-Nov-26	04-Nov-26	N/A	06-Nov-26	10-Nov-26	30-Nov-26	10-Dec-26
Service	Provision of AccTech Support & Maintenance Services	140 581,99	140 581,99	Direct procurement	05-Oct-26	09-Oct-26	14-Oct-26	16-Oct-26	26-Oct-26	27-Oct-26	30-Oct-26	02-Nov-26	03-Nov-26	04-Nov-26	N/A	06-Nov-26	10-Nov-26	30-Nov-26	10-Dec-26
Service	Provision of SPSS Licenses	161 669,29	161 669,29	Direct procurement	05-Oct-26	09-Oct-26	14-Oct-26	16-Oct-26	26-Oct-26	27-Oct-26	30-Oct-26	02-Nov-26	03-Nov-26	04-Nov-26	N/A	06-Nov-26	10-Nov-26	30-Nov-26	10-Dec-26
Service	Provision of Sage 300 License	666 885,83	666 885,83	Direct procurement	05-Oct-26	09-Oct-26	14-Oct-26	16-Oct-26	26-Oct-26	27-Oct-26	30-Oct-26	02-Nov-26	03-Nov-26	04-Nov-26	N/A	06-Nov-26	10-Nov-26	30-Nov-26	10-Dec-26
Service	Provision of ManageEngine ServiceDesk License	146 732,46	146 732,46	Direct procurement	05-Oct-26	09-Oct-26	14-Oct-26	16-Oct-26	26-Oct-26	27-Oct-26	30-Oct-26	02-Nov-26	03-Nov-26	04-Nov-26	N/A	06-Nov-26	10-Nov-26	30-Nov-26	10-Dec-26
Service	Provision of Data Services - SDWAN	948 928,46	948 928,46	Direct procurement	05-Oct-26	09-Oct-26	14-Oct-26	16-Oct-26	26-Oct-26	27-Oct-26	30-Oct-26	02-Nov-26	03-Nov-26	04-Nov-26	N/A	06-Nov-26	10-Nov-26	30-Nov-26	10-Dec-26
Service	Provision of Omnichannel Contact Center license	358 484,08	358 484,08	Direct procurement	05-Oct-26	09-Oct-26	14-Oct-26	16-Oct-26	26-Oct-26	27-Oct-26	30-Oct-26	02-Nov-26	03-Nov-26	04-Nov-26	N/A	06-Nov-26	10-Nov-26	30-Nov-26	10-Dec-26
Service	Provision of Microsoft (M365) Licenses	1 706 976,59	1 706 976,59	Direct procurement	05-Oct-26	09-Oct-26	14-Oct-26	16-Oct-26	26-Oct-26	27-Oct-26	30-Oct-26	02-Nov-26	03-Nov-26	04-Nov-26	N/A	06-Nov-26	10-Nov-26	30-Nov-26	10-Dec-26
Service	Provision of Data Services -Home Internet	495 551,53	495 551,53	Direct procurement	05-Oct-26	09-Oct-26	14-Oct-26	16-Oct-26	26-Oct-26	27-Oct-26	30-Oct-26	02-Nov-26	03-Nov-26	04-Nov-26	N/A	06-Nov-26	10-Nov-26	30-Nov-26	10-Dec-26
Service	Provision of PABX Services	527 182,48	527 182,48	Direct procurement	05-Oct-26	09-Oct-26	14-Oct-26	16-Oct-26	26-Oct-26	27-Oct-26	30-Oct-26	02-Nov-26	03-Nov-26	04-Nov-26	N/A	06-Nov-26	10-Nov-26	30-Nov-26	10-Dec-26
Service	Provision of Cellphone Services for period of 2 years	1 400 000,00	1 400 000,00	Restricted Domestic bidding	03-Sept-26	07-Sept-26	09-Sept-26	11-Sept-26	18-Sept-26	21-Sept-26	25-Sept-26	28-Sept-26	29-Sept-26	02-Oct-26	15-Oct-26	19-Oct-26	26 October 2026	24-Sept-28	13-Oct-28
Sub total		7 063 305,35	7 063 305,35																
Supplies	Supply of Laptops	300 000	300 000	Request for Quotation	31-Aug-26	03-Sept-26	08-Sept-26	09-Sept-26	15-Sept-26	16-Sept-26	24-Sept-26	25-Sept-26	29-Sept-26	05-Oct-26	N/A	12-Oct-26	26-Oct-26	13-Nov-26	30-Nov-26
Sub total		300 000,00	300 000,00																
TOTAL		7 363 305,35	7 363 305,35																
SMME Development Department																			
Capability Development																			
Service	Mentoring Intervention - Websites and ICT	200 000,00	200 000,00	Request for Quotation	31-Aug-26	03-Sept-26	08-Sept-26	09-Sept-26	15-Sept-26	16-Sept-26	24-Sept-26	25-Sept-26	29-Sept-26	05-Oct-26	N/A	12-Oct-26	26-Oct-26	13-Nov-26	30-Nov-26
Service	Mentoring intervention - Management Systems	200 000,00	200 000,00	Request for quotation	31-Aug-26	03-Sept-26	08-Sept-26	09-Sept-26	15-Sept-26	16-Sept-26	24-Sept-26	25-Sept-26	29-Sept-26	05-Oct-26	N/A	12-Oct-26	26-Oct-26	13-Nov-26	30-Nov-26
Service	Mentoring intervention - Quality Management System	250 000,00	250 000,00	Request for quotation	31-Aug-26	03-Sept-26	08-Sept-26	09-Sept-26	15-Sept-26	16-Sept-26	24-Sept-26	25-Sept-26	29-Sept-26	05-Oct-26	N/A	12-Oct-26	26-Oct-26	13-Nov-26	30-Nov-26
Services	Consultancy - Develop and operationalise an LEA Infrastructure Fund	100 000,00	100 000,00	Request for quotation	18-Sept-26	23-Sept-26	28-Sept-26	29-Sept-26	08-Oct-26	09-Oct-26	14-Oct-26	15-Oct-26	19-Oct-26	21-Oct-26	N/A	28-Oct-26	02-Nov-26	30-Nov-26	11-Dec-26
Services	Consultancy - Develop and operationalise an LEA Industrial Upgrading Fund	100 000,00	100 000,00	Request for quotation	01-Sept-26	04-Sept-26	09-Sept-26	10-Sept-26	18-Sept-26	21-Sept-26	25-Sept-26	28-Sept-26	29-Sept-26	05-Oct-26	06-Oct-26	08-Oct-26	13-Oct-26	30-Oct-26	02-Nov-26
TOTAL		850 000,00	850 000,00																
Industry Support Programme (ISF)																			
Works	Zutshwa Borehole Equipping	300 000,00	300 000,00	Request for quotation	01-Sept-26	07-Sept-26	08-Sept-26	10-Sept-26	18-Sept-26	21-Sept-26	29-Sept-26	07-Oct-26	09-Oct-26	13-Oct-26	N/A	15-Oct-26	19-Oct-26	30-Nov-26	04-Dec-26
Works	Letsholathebe Horticulture Project	200 000,00	200 000,00	Request for quotation	01-Sept-26	07-Sept-26	08-Sept-26	10-Sept-26	18-Sept-26	21-Sept-26	29-Sept-26	07-Oct-26	09-Oct-26	13-Oct-26	N/A	15-Oct-26	19-Oct-26	30-Nov-26	04-Dec-26
Supplies	Supply of customised machinery for Tsamaya Morula processing project	2 400 000,00	2 400 000,00	Direct procurement	27-Feb-26	05-Mar-26	06-Mar-26	10-Mar-26	19-Mar-26	24-Mar-26	03-Jul-26	06-Jul-26	07-Jul-26	31-Jul-26	31-Jul-26	14-Aug-26	01-Sept-26	04-Dec-26	11-Dec-26
TOTAL		2 900 000,00	P2 900 000,00																
SECTOR INNOVATION DIVISION																			
GLEN VALLEY HORTICULTURE INCUBATOR																			
Services	Supply of Agro-chemicals, fertilizers and Pesticides	450 000,00	450 000,00	Open domestic bidding	05-Oct-26	12-Oct-26	14-Oct-26	16-Oct-26	02-Nov-26	03-Nov-26	09-Nov-26	12-Nov-26	13-Nov-26	16-Nov-26	30-Nov-26	01-Dec-26	03-Dec-26	29-Jan-27	05-Feb-27

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Services	Consultancy - Review, upgrade and reposition incubation programme as sector specific innovation hubs aligned to the priority	200 000,00	200 000,00	Request for Quotation	31-Aug-26	04-Sept-26	09-Sept-26	10-Sept-26	18-Sept-26	21-Sept-26	22-Sept-26	23-Sept-26	24-Sept-26	25-Sept-26	28-Sept-26	05-Oct-26	08-Oct-26	11-Dec-26	14-Dec-26
Works	sealing of the greenhouse and seedling nursery wet wall areas at Dikabeya Horticultural Incubator	150 000,00	150 000,00	Request for quotation	06-Aug-26	11-Aug-26	12-Aug-26	24-Aug-26	04-Sept-26	20-Aug-26	27-Aug-26	28-Aug-26	03-Sept-26	03-Sept-26	N/A	16-Sept-26	08-Oct-26	15-Oct-26	23-Oct-26
TOTAL		800 000,00	800 000,00																
CHANNEL NETWORK DIVISION																			
Services	Consultancy - Develop and implement Sector Accelerator Programmes in priority sectors	200 000,00	200 000,00	Request for Quotation	02-Nov-26	05-Nov-26	10-Nov-26	11-Nov-26	18-Nov-26	26-Nov-26	27-Nov-26	30-Nov-26	10-Nov-26	03-Dec-26	N/A	14-Dec-26	15-Jan-27	22-Jan-26	27-Jan-26
TOTAL		34 387 093,97	34 387 093,97																

PREPARED BY
DESIGNATION

ESTHER SEOKOLO

PROCUREMENT SPECIALIST (A)

RECOMMENDED BY
DESIGNATION

LUCKY K BATHUSI

PROCUREMENT OVERSIGHT MANAGER

APPROVED BY
DESIGNATION

ONKALITSE MOATLHODI
CHIEF EXECUTIVE OFFICER (A)



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